

NEW CONSTRUCTION RESIDENTIAL ELECTRICAL SERVICE INQUIRY FORM



BEFORE YOU BEGIN

The purpose of this form is to gather enough information to better understand your request. The following sections contain information necessary for our team to make accurate and informed decisions. It is important to fill out all fields to the best of your ability. Questions about the form may be asked via email or by phone at 307-245-3261. For assistance with filling the form out with the proper information, please contact a qualified electrician or electrical engineer.

Submit this form and other materials by emailing billing@highwest.coop

PRIMARY CONTACT FOR CONSTRUCTION PROJECT

Contact Name: _____	Relationship to Project:
Business Name: _____	☐ Builder/Contractor
Email Address: _____	☐ Developer
Phone Number: _____	☐ Property Owner
	☐ Other: _____

ELECTRICIAN CONTACT INFORMATION

Name: _____	Phone Number: _____
-------------	---------------------

SERVICE LOCATION

Address: _____	City, State: _____
Latitude: _____	Longitude: _____
Major Crossroads: _____	
Parcel Number: _____	County: _____

BILLING INFORMATION

If current HWE member, please provide Member Number: _____

Legal Name: _____

Address

City

State

Zip Code

Email Address: _____

☐ Check this box if you want to add additional
authorized contacts for this account

Phone Number: _____

SERVICE REQUEST CHARACTERISTICS

Service Voltage: ☐ 120/240V (1ph.) ☐ 120/240V (3ph.) ☐ 120/208V (3ph.)

Initial Connected Load (NEC kW): _____ Size of Main (Amps): _____

Home Finished Square Footage: _____ Home Total Square Footage: _____

Will this service have solar? If yes, how much?: _____ kW

Level and Number of EV Chargers (if applicable): ☐ Level I _____ ☐ Level II _____

Type of Heating: ☐ Gas ☐ Electric ☐ None

If Electric: ☐ Baseboard ☐ Mini-Split ☐ Heat Pump (_____ kw backup)

☐ Other: _____

Type of Water Heating: ☐ Gas ☐ Electric ☐ None

If Electric: ☐ Electric Water Heating (Tank) ☐ On-Demand Electric Water Heating (Tankless)

☐ Other: _____

PLEASE SUBMIT THE FOLLOWING IN ADDITION TO THIS FORM:

☐ Electrical Panel Schedule ☐ EV Charger Specifications (if applicable)

☐ Site Map ☐ On-Demand Water Heating Specifications (if applicable)

EXPLANATION OF LOAD:

What types of loads will be on the service? Examples include motors, elevators, high power lights, refrigeration, computer servers, pool heaters, heated floors, irrigation pumps, stock tank heaters, patio heaters, etc. If any motors are 10HP or larger, fill out and attach the Motor Data Request Form.

Please list the number of out-buildings that will have electric, their use, and square footage. E.g., Shed, storage, 400 sqft. Shop, woodworking, 1500 sqft. Greenhouse, growing tomatoes, 2000 sqft., etc.

*After completing this form, save the PDF and email it to **billing@highwest.coop***



A Touchstone Energy® Cooperative 