



Internal/External Job Posting

Job Title: Apprentice Lineman	Posting Time Frame:
Reports To: Crew Foreman	January 9, 2023 – Until Filled

The following position will be posted internally and externally until filled. If you are interested or have questions, please contact Carol Macy at 307-365-6065. Applications and Resumes should be emailed to employment@highwest.coop. Applications may be downloaded from our website www.highwest.coop. This position is based in Cheyenne, WY.

POSITION SUMMARY:

Provides and maintains electric service to rural electric cooperative members. Exhibits safe work practices and consistently ensures the team implements safety procedures during each activity.

ESSENTIAL DUTIES AND TASKS:

1. Exudes our core values: Friendly, Innovative, Integrity and Hardworking.
2. Communicates our mission, goals, and strategies.
3. Exhibits excellent customer service externally with members and internally with co-workers (cooperation, timely paperwork, etc.)
4. Assists in maintaining the security of the company’s assets and data from hazards, including physical and cyber.
5. Frequently constructs underground or overhead electrical lines, which includes, but is not limited to, digging pole and anchor holes, framing poles, setting poles and anchors, stringing, sagging, and connecting conductor, installing pad mount gear and underground conductors, and related tasks of new construction on energized and de-energized lines.
6. Performs various duties related to customer service, including the reading of meters, making service changes, troubleshooting service outages, disconnecting, and connecting services, voltage testing, and locating underground lines.
7. Frequently maintains underground and overhead distribution and electric transmission systems by replacing damaged transformers, circuit breakers, regulators, conductors, insulators, meter loops, poles, switching gear, and related equipment on energized and de-energized lines.
8. Must be able to drive automotive equipment and maintain a current driver's license applicable to the class of vehicle to be driven and must have a thorough knowledge of applicable traffic laws and rules governing safe driving practices. Must operate and maintain vehicle(s) safely and efficiently, practicing good housekeeping with said vehicle(s) and associated equipment as assigned.

9. Performs related duties to line construction that includes accounting for materials, stocking trucks, loading and unloading materials, and inspecting distribution and transmission lines for necessary maintenance.
10. Recommends measures to improve construction and maintenance methods, equipment performance, and product quality.
11. Assists with all required paperwork to comply with the Cooperative's rules and government regulations.
12. Assists with interpreting staking sheets.
13. Establishes or adjusts work procedures to meet construction and maintenance schedules.
14. Suggests changes in working conditions and use of equipment to increase efficiency.
15. Resolves work problems or assists workers in solving work problems.
16. May require company-paid travel and overnight stays for training or storm work.
17. Must live within 20 miles of assigned home base.
18. Requires rotating through an on-call/standby schedule and periodic extended hours, including storm work.
19. Perform other duties as assigned.

WORKING/ENVIRONMENTAL CONDITIONS:

Work is performed indoors and outdoors. Indoors, work is typically performed in the office, sitting at a desk or table. Work performed outdoors, weather may be extreme, exposes employees to a noisy environment, vibration, risk of electrical shock, climbing during an emergency, and to machinery and its moving parts. Operation of all cooperative vehicles.

To maintain a safe working environment, each High West employee shall:

- Adhere to the High West Safety Manual and abide by the rules adopted by the Cooperative and applicable governmental regulations.
- Attend and participate in High West Safety Meetings as assigned.
- Comply with all NESC, OSHA, DOT, PSC, and Federal Motor Carrier regulations.
- Take responsibility for their own safe work practices and the safety of others.

PHYSICAL REQUIREMENTS (IF ANY):

- Must possess manual dexterity and visual acuity, as well as the ability to constantly listen and communicate orally effectively; to frequently sit, bend, stoop, squat, lift and carry up to 50 pounds unassisted, push and/or pull, reach above shoulder level, and twist; to occasionally climb, balance, kneel, crouch.
- Manual dexterity is required to maintain proper safety while performing line construction work, working from the pole off of gaffs or in the bucket, driving the line truck to and from the job, and in the normal operation of a digger derrick or line construction vehicle.

- Manual dexterity is required in electrical construction and/or maintenance to move materials, manipulate work materials bare-handed and working in electrically tested rubber gloves, draw work orders, and complete the necessary paperwork to comply with REA specifications.

SPECIALIZED SKILLS AND KNOWLEDGE:

- Successful performance on pre-employment tests shall be required.
- The incumbent must pass any required drug test, alcohol test, new hire physical examination, and background checks. The incumbent must be able to maintain the confidentiality of any information s/he encounters.
- Ability to communicate effectively with consumers and employees.
- Ability to prioritize assignments.
- Understanding of the EPA and PCB regulations.
- Knowledge of RUS guidelines.

MACHINES, TOOLS, AND EQUIPMENT:

Tools and equipment may include, but are not limited to:

- Computer, iPad, basic office equipment, and two-way radio.
- Aerial lift, trencher, digger derricks, dump trucks, forklift, cable plow, tampers, skid steer, backhoe, ATV/UTV, vacutron, loaders, snowmobiles.
- Chain saw, air hammer, tree trimmer, boring tools, snowplow, crimping tools, hydraulic tools, compressor, torches, portable generator, shovel, chipper, various hand tools, climbing gaffs, and fall restraint belts.

QUALIFICATIONS:

- A high school diploma or GED is required. Successful completion of lineman climbing school is required. A combination of education, training, and experience may be substituted when competency in the role is demonstrated.
- A Class A CDL is required before starting employment. Employees are required to maintain an active license and will have no longer than six months from the date of hire to transfer their license to the state where they reside.
- Must be enrolled in the High West Energy Apprenticeship Program and Standards.

This job description is not intended to be all-inclusive. An employee will also perform other reasonably related business duties as assigned by the immediate supervisor and other management as required.

We are an Equal Opportunity Employer, Females/Minority/Veterans/Disabled/Sexual Orientation/Gender Identity.